**Nursery Education Grant**

**Wren’s Nursery Fees 2023-2024**

Wren’s Nursery runs two sessions per day Monday-Friday.

Sessions must be booked on a termly basis for the following hours:

Morning Session 8.45 – 12.00 (or 1pm if staying for lunch)

Afternoon Session 12.15 – 3.30 (or 12pm if staying for lunch)

Full Day (2 sessions) 8.45 – 3.30

Wren’s Nursery charges a fee of £26 per session or £52 for a full day.

**3-4 Year Olds**

All children are entitled to receive 15 hours of free early learning and childcare funding per week. This begins the term following their third birthday up to and including the term in which they turn five or start at a state maintained school.

Autumn Term – 1 September to 31 December

Spring Term – 1 January to 31 March

Hours outside of the free entitlement times must be booked on a termly basis for the Full Session Times shown below.

Summer Term - 1 April to 31 August.

**30 Hours of free early learning and childcare funding**

Some working parents are eligible to receive 30 hours of free early learning and childcare funding. It is possible to check your eligibility for this at [www.dorsetforyou.co.uk](http://www.dorsetforyou.co.uk) website.

**Free Entitlement Times**

Wren’s Nursery is registered to receive this funding and offers the free entitlement at the times listed below Monday to Friday:

8.45 – 11.45am

12.15 – 3.15 pm

For each session when a child is eligible for the nursery grant their 3hr of free entitlement is honoured at no extra charge.

**Wren’s Nursery Full Session Times**

Morning Session 8.45 – 12.00 (or 1pm if staying for lunch)

Afternoon Session 12.15 – 3.30 (or 12pm if staying for lunch)

Full Day (2 sessions) 8.45 – 3.30

We do not receive enough funds from Nursery Education grants to cover the time in your chosen session. As such, for the time that is not covered by the Early Education funding, Wren’s Nursery charges an additional fee of **£12**

per session, around the hours of the free entitlement. These fees enable the nursery to meet its running costs and remain viable.

If you do not wish to pay any fees you will need to collect your child at 11.45am in the morning and 3.15pm for the afternoon session. If you wish your child to access the free entitlement funding for both the morning and the afternoon without incurring any additional fees you will need to collect your child between 11.45am and 12.15pm.

**Why Does Wren’s Nursery Charge Additional Fees?**

At Wren’s we have access and use of the grounds, buildings and resources at Hooke Court. As such, we contribute to the maintenance of these facilities. In addition, our aim is to ensure that we operate over the minimum ratio requirements for staff, our staff are well trained and our environment is well stocked with quality resources.

**2 Year Olds**

Children that are eligible to receive 2 year old funding receive 15 hours of free early learning and childcare per week.

Wren’s Nursery is registered to receive this funding and offers the free entitlement at the times listed below.

Morning Session 8.45 – 12.00 (or 1pm if staying for lunch)

Afternoon Session 12.15 – 3.30 (or 12pm if staying for lunch)

Full Day (2 sessions) 8.45 – 3.30

**Summary of Fees**

|  |  |
| --- | --- |
| Two Year Funding | Free up to 15 hours per week |
| 2-3 years | £26 per session |
| 3-4 years | Free 8.45-11.45am  Free 12.15 – 3.15pm |
| 3-4 years full session for hours outside free entitlement times | £12 per session |

**Holidays/ Sickness**

If children are absent due to short term sickness or holidays during term times nursery fees will still be applied.

In the instance a child is off with long term health issues/ serious medical complications the nursery will consider not charging fees for periods of absence.

**Invoicing**

Invoicing happens termly and parents will receive three invoices each academic year. Wren’s Nursery aims to make payment as flexible as possible allowing payments weekly, monthly, half termly or termly. All payments must be completed by the end of the term in which they are incurred. Invoices will show the number of sessions that a child attends during the term and the unit cost of each session. The invoices also show the date in which the payment must be made in complete.

**Bank Holidays and Inset Days**

The nursery does not charge parents for Bank Holidays and staff training days.

**Session Changes**

Wren’s Nursery requires a period of one Term’s notice to terminate a child’s place at the setting or to reduce sessions. The nursery manager will endeavour to fill the child’s place wherever possible in order to reimburse any parent that needs to leave at short notice, however, this cannot be guaranteed.

**Changes to charges**

Charges are reviewed on an annual basis and may be subject to increase based on the running costs of the setting. All policies are reviewed in February of each year and are accessible on the nursery website. Fees are detailed on our Fees and Funding Policy.

**Registration and Retainer Fees**

There are no registration or retainer fees charged at Wren’s Nursery.

**Tax Free Childcare**

The scheme runs through an online childcare account which you can pay money into to cover the cost of childcare with a registered provider. There is an offline option for those who are unable to use the online service (via the [childcare helpline](https://www.gov.uk/government/organisations/hm-revenue-customs/contact/childcare-service-helpline)).

You pay money into the online account and the government adds money (called a top-up) to the account. You can then use the account to pay for your childcare, providing your childcare provider is registered to accept payments from the scheme. You can only pay out for childcare where the main reason for it is to enable you to work.

Children will be covered by the scheme up until the last day of the week in which the 1 September following their 11th birthday falls. If they are disabled, this is extended to the last day of the week in which the 1 September following their 16th birthday falls.

**Disability Access Fund**

Under the Equality Act 2010, childcare providers have a legal duty to ensure they support the access of all children to their provision. To support this, in April 2017 the government introduced the Disability Access Fund (DAF) which is to help funded providers make those reasonable adjustments within their provision to support children with a disability.

The Disability Access Fund is a one-off payment of £615 per child per year to the provider nominated by the parent and is to be used to support the inclusion of eligible 3 & 4-year-olds through reasonable adjustments. The payment is made regardless of how many hours a child attends.

Providers will need to identify eligible children through conversations with parents and carers and record on the Parent/Provider agreement form (PPA-U or PPA-E) that they have seen evidence to show the child is in receipt of DLA. A copy of this evidence needs to be sent to the Early Years Funding Team.

If a child attends more than one setting, funding is paid to the childcare provider nominated by the parent/carer.

If a child eligible for DAF moves from one setting to another within a financial year, the new setting is not eligible to receive DAF funding for this child within the same financial year. DAF funding received by the original setting will not be recouped by the local authority.

If Disability Access Funding is being claimed parents must provide proof of receipt of Disability Living Allowance and the nursery must keep a copy for Audit purposes.

# EARLY YEARS PUPIL PREMIUM: PRE-SCHOOL SUPPORT FUNDING

Early Years Pupil Premium (EYPP) is additional funding for early years pre-school settings to improve the education they provide for disadvantaged 3- and 4 year-olds including, but not restricted to, those adopted from care.

The funding goes directly to registered early years providers (including pre-schools, nurseries and childminders) that offer children the [**free early education**](https://www.gov.uk/free-early-education) entitlement.

## WHAT IT PAYS FOR?

Early years providers can choose how they use the money to improve the quality of provision they offer. For instance, they could:

* Pool the Early Years Pupil Premium to purchase shared services such as an Early Years Graduate or Speech and Language Therapist
* Provide additional training for staff
* Enhance speech and language development initiatives

## WHO IS ELIGIBLE?

Early Years Pupil Premium can be claimed by the early education provider if a child at their setting is accessing [**free early education**](https://www.gov.uk/free-early-education) and the child is:

* aged 3 or 4 (but not 4 year-olds in reception class at school)
* living in England
* has left care under an adoption order or a special guardianship order or a residence order/child arrangements order

or

* the child’s parent or carer is in receipt of a qualifying benefit

The nursery or pre-school settings will ask parents to self-declare that their child meets the eligibility for the Early Years Pupil Premium. It is not compulsory, but it helps the provider if parents are willing to provide this information. The provider will need to see supporting evidence of the child’s eligibility – usually a copy of the adoption court order (any sensitive information can be obscured)

**Other Financial Support Available**

It is possible to find out what other types of support may be available to you by searching for Early Years and Childcare at [www.dorsetforyou.com](http://www.dorsetforyou.com).

**AGREEMENT** between Hooke Court and

……………………………………………………….. Father / Mother / Guardian

Of ………………………………………………………….. (Child)

HEREBY UNDERTAKE THAT

I have read and understood the Fees and Funding Policy and accept the terms and conditions within it.

Dated this …………………………………… day of ……………year…………….

Signed ……………………………………. Relationship to child ………………….